

# SYRACUSE METROPOLITAN TRANSPORTATION COUNCIL

## MINUTES of the April 4, 2024 EXECUTIVE COMMITTEE MEETING

### Voting Members

Mary Robison, Chair  
David Roth  
Marty Voss  
Chris Tuff  
Megan Costa  
David Bottar, Vice Chair

### Organization

City of Syracuse  
NYS Department of Transportation  
Onondaga County Department of Transportation  
CNY Regional Transportation Authority  
Onondaga County Department of Planning  
CNY Regional Planning & Development Board

### Also Attending

Katrina Bergan  
Tara Spraker  
Bren Daiss  
Chris Rauber  
James Fensken

NYS Department of Transportation  
CNY Regional Transportation Authority  
CNY Regional Transportation Authority  
Onondaga County Department of Transportation  
Onondaga County Department of Transportation

### SMTC Staff

James D'Agostino, Mario Colone, and Lori Irvine

### BUSINESS MEETING

Chairperson Robison called the meeting to order at 12:08 p.m. in the SMTC Lower-Level Conference Room.

#### 1. ADDITIONS AND CHANGES TO THE AGENDA

None

#### 2. APPROVAL OF MINUTES

Chairperson Robison asked if there were any changes to the March 7, 2024, minutes.

Hearing none, Chairperson Robison called for a motion.

Mr. Voss moved, and Mr. Roth seconded the Approval of the Minutes.

The motion carried unanimously.

#### 3. COMMUNICATIONS AND REPORTS

##### A. FINANCIAL STATEMENTS

Mr. D'Agostino indicated that the financial report presented is through the end of February and the SMTC program year ends on March 30<sup>th</sup>. Mr. D'Agostino indicated that the SMTC is currently 17 plus points in the black with the anticipated overages to be rolled over into next year's program. Mr. D'Agostino mentioned that there were no significant expenses to report and SMTC staff are currently working on closing out some of their consultant projects.

Chairperson Robison asked if there were any questions. There were none.

This was an information item only and no action was required by the Committee.

**B. UPWP STATUS REPORT**

Mr. D'Agostino highlighted the following from the March 2024 UPWP Status Report:

The 2024-2025 UPWP kicked off this week with new projects to begin soon.

Staff have finished efforts related to TAP/CMAQ, Bridge NY, and 5310 and they have been forwarded to New York State Department of Transportation.

Three projects were selected by Adapt CNY, City of Syracuse, and SMTC for the Community Streets Program. Next steps are being planned for implementation this summer.

A NYSAMPO Director's Meeting was held in Binghamton about two weeks ago where a meeting was held with the New York State Department of Transportation (NYSDOT) on coordinated activities. Mr. D'Agostino indicated he is waiting for a TIP update and planning targets for the next capital programming from NYSDOT.

A Forum on Active Transportation (FOAT) meeting was held on March 21st with 27 attendees. The main presentation was about the new Manlius Comprehensive Plan and their active mobility component.

Mr. D'Agostino indicated that it is time for a new Data Collection consultant. This topic will be discussed later in today's agenda.

Staff assisted the county on various modeling efforts related to Micron. Modeling updates for the redevelopment of the Great Northern Mall are now required in the EIS and have been completed and delivered.

The final drafts for the Dome Traffic Management & Events Strategic Plan, Syracuse Safe Routes to School Procedural Manual, Westvale Plaza Revitalization, Westside Trail – City of Syracuse, Nedrow Route 11 Corridor Studies will be presented at the next SMTC Planning and Policy Committee meetings. The Brewerton Trail Network study in Cicero is on track for completion in late summer. The Route 31 Transit Corridor Assessment Study Advisory Committee met on March 12th. The consultant team presented draft vision and project purpose statements and goals and objectives. Additionally, existing corridor level activity and other measures were reviewed, along with a preliminary discussion on several transit options. Staff reviewed the draft goals and objectives memorandum and provided comments to the consultant. A SAC meeting was held on March 7th for the Greater Fayetteville Area Bicycle & Pedestrian Connection with the first public meeting to be held on April 11th at the Village of Manlius Auditorium. This project is on track. An informative webpage and video regarding Engagement & Outreach – Financing Local Mobility is now available on the SMTC website. After much effort, the updated Travel Demand Model tool is now complete and ready to assist with future modeling tests. Staff completed the Onondaga Parkway scenario analysis and delivered the outputs to NYSDOT. A Study Advisory Committee meeting was held for

the Long-Range Transportation Plan on March 5th where revised goals and objectives, priority funding initiatives, and other major regional projects were reviewed. The MTP public engagement survey is open and active. The introductory video has been published and posted on the SMTC website for public viewing. Staff are also in the process of scheduling some upcoming public outreach opportunities.

The SMTC staff continues to update Census data for the agency's Metropolitan Transportation Plan and Transportation Atlas. Staff continue to work on the Bridge and Pavement Condition Management System report and are waiting for information from NYSDOT Main Office. SMTC staff is working with NYSDOT's Data Axle product to enhance the employment data for the region for our Geographic Information Systems and continues working with the City of Syracuse on providing datasets for the Open Data Portal and responds to other data requests as needed.

Staff have retained four interns for the summer data collection effort that will begin in late May.

Mr. D'Agostino indicated that there is one TIP amendment on today's agenda and invitations for the next Capital Projects Committee meeting will be forthcoming.

Discussion occurred.

Chairperson Robison asked if there were any other questions.

There were none.

This was an information item only and no action was required by the Committee.

**4. OLD BUSINESS**

None

**5. NEW BUSINESS**

**A. TIP Amendments**

Mr. D'Agostino indicated there is one City of Syracuse TIP Amendment for consideration. Specific details are contained in the attached amendment and TIP Public Notice. The amendment is necessitated by a change in cost on the existing capital program (TIP).

Change in cost:

o PIN 375624 (WEST GENESEE ST RD IMPROVEMENT PROJECT, CITY LINE TO S SALINA ST, SYRACUSE, ONONDAGA CO). □ Sponsor City of Syracuse (City). Per the latest engineer's estimate, the City is proposing to increase the Construction phase in Federal Fiscal Year (FFY) 23/24 by \$380,000 NHPP federal funds to complete additional sidewalk work and other miscellaneous improvements. Compensating offset provided by available NHPP planning target.

Discussion occurred.

Chairperson Robison asked if there were any other questions.

Chairperson Robison called for a motion.

Mr. Voss moved, and Mr. Roth seconded the Approval of the TIP Amendment.

The motion carried unanimously.

**B. Route 57 Complete Streets Consultant Selection**

Mr. D’Agostino indicated that the SMTC published a Request for Proposals in the New York State Contract Reporter on February 9, 2024. Five proposals were received and have been reviewed by a proposal review committee. The review committee members reached consensus in selecting the Barton & Loguidice team to provide the services requested upon approval of the Executive Committee. The review committee also concluded that should Barton & Loguidice not be able to perform the work as proposed, and upon Executive Committee approval, contract award and negotiations would then occur with LaBella.

Discussion occurred.

Chairperson Robison asked if there were any other questions. There were none.

Chairperson Robison called for a motion.

Mr. Roth moved, and Mr. Voss seconded the motion that the Executive Committee approve entering into contract with the chosen consultant for the Route 57 Complete Streets Study.

The motion carried unanimously.

**C. Traffic Count Assistance Consultant Selection**

Mr. D’Agostino indicated the SMTC published a Request for Proposals in the New York State Contract Reporter on February 9, 2024. Four proposals were received and have been reviewed by a proposal review committee. The review committee members reached consensus in selecting The Traffic Group, Inc. upon approval of the Executive Committee. Should The Traffic Group, Inc. not be able to perform the work as proposed, and upon Executive Committee approval, contract award and negotiations would then occur with Traffic Databank.

Discussion occurred.

Chairperson Robison asked if there were any other questions. There were none.

Chairperson Robison called for a motion.

Mr. Roth moved, and Mr. Tuff seconded the motion that the Executive Committee approve entering into contract with a consultant for Traffic Count Assistance.

**6. Public Comment**

None

**7. ADJOURNMENT**

With no further business to be addressed, Chairperson Robison adjourned the meeting at 12:29 p.m.