#### RESOLUTION

## SYRACUSE METROPOLITAN TRANSPORTATION COUNCIL EXECUTIVE COMMITTEE

#### June 5, 2014

- WHEREAS, In order to promote a coordinated, continuous and comprehensive transportation planning process in the Syracuse Metropolitan Area, which is comprised of Onondaga County and portions of Madison and Oswego counties, it is necessary to develop an annual Unified Planning Work Program (UPWP); and
- WHEREAS, the Policy Committee continues its designation of the New York State Department of Transportation (NYSDOT) to be the grant applicant on behalf of the SMTC. The NYSDOT will apply for necessary regular program funding under the Federal Transit Administration (FTA) Section 5303 program, under the Federal Highway Administration (FHWA) "PL" transportation planning program and "SPR" program in amounts consistent with this approved UPWP; and
- WHEREAS, it has been found necessary to amend the current 2014-2015 UPWP budget to account for additional funding that was not programmed in the original 2014-2015 budget as per information contained in the attached pages; and
- WHEREAS, specific modifications include 1) an increase of \$4,232 to the FTA budget and 2) the addition of \$106,000 SPR funds to be utilized for various travel demand modeling activities and purposes.

NOW THEREFORE BE IT RESOLVED, that the Executive Committee as authorized by the by the Policy Committee to make funding revisions and refinements by amendment of the total Policy Committee approved UPWP budget adopts the 2014-2015 UPWP budget amendment and the submission thereof to the appropriate Federal and State agencies and directs the filing of appropriate applications to support the program; and

Done and ordered this 5<sup>th</sup> day of June 2014 by consensus of the SMTC Executive Committee.

Frank Kobliski

Chair, Executive Committee

Frank Koblesh

Date

6/5/14

#### 2014-2015 UPWP PROGRAM OUTLINE

### THIS TABLE IS FOR INFORMATIONAL PURPOSES ONLY. THE INDICATED BREAKDOWN OF ESTIMATED STAFF/CONTRACTUAL ASSIGNMENTS AND BUDGETS ARE SUBJECT TO MODIFICATION AS NEEDED.

			20	13-2014	
		Project Total	Staff & Operating Expense Budget	Contractual Budget	N
1.	Category Program Administration and Support (44.21.00)				Notes
Α.	General Administration	\$230,000	\$150,000	\$80,000	Contractual for Host Agency Agreement
В.	Public Participation	\$20,000	\$20,000	\$0	Contractual for Post Agency Agreement
C.	Federal Transportation Legislation Examination and Evaluation	\$5,000	\$5,000		For legislative compliance
D.	UPWP Previous Year Closeouts	\$7,000	\$7,000	\$0	For registative compitance
E.	UPWP Maintenance and Development	\$10,000	\$10,000	\$0	
	Total Program Administration & Support	\$272,000	\$192,000	\$80,000	
2.	Short-Range Transportation Planning (44.24.00)	, ,,,,,			
A.	Census Data Compilation and/or Analysis	\$10,000	\$10,000	\$0	
В.	Data Collection, Compilation and/or Analysis	\$38,000	\$10,000	\$28,000	
C.	Functional Classification System Review	\$10,000	\$10,000	\$0	
D.	Geographic Information Systems - SMTC	\$25,000	\$25,000	\$0	
E.	Geographic Information Systems - Member Agency Assistance	\$20,000	\$20,000	\$0	Purpose is to provide GIS services to Member Agencies related to regional planning
	Total Short-Range Transportation Planning	\$103,000	\$75,000	\$28,000	
3.	Long-Range Transportation Planning (44.23.02)				
A.	Air Quality, Conformity and Energy	\$5,000	\$5,000	\$0	
B.	Bicycle/Pedestrian Planning	\$32,000	\$22,000	\$10,000	
C.	Bridge and Pavement Condition Management System (BPCMS)	\$10,000	\$10,000	\$0	
D.	I-81 NEPA Involvement	\$20,000	\$20,000	\$0	
E.	I-81 Travel Demand Modeling Project	\$40,000	\$40,000	\$0	Plus consultant expenses incured under SPR (see associated table) SPR Total Multi Year is \$160,000
F.	MPO Area Regional Planning Initiatives	\$20,000	\$20,000	\$0	
G.	Long-Range Transportation Plan	\$60,000	\$60,000	\$0	
H.	Rail, Truck and Transit Planning	\$30,000	\$30,000	\$0	
I.	Traffic Safety	\$6,000	\$6,000	\$0	
J.	Travel Demand Modeling	\$55,411	\$30,000	\$25,411	Contractual for Modeling Assistance as necessary for staff assistance
K.	Erie Canalway Trail	\$15,000	\$15,000	\$0	
L.	Onondaga County Sustainable Streets Initiative	\$40,000	\$40,000	\$0	
M.	City of Syracuse Wayfinding Study - Phase 2	\$10,000	\$10,000	\$0	
N.	Butternut Street Corridor Study	\$40,000	\$40,000	\$0	
O.	Town of Geddes Bike/Ped Access Evaluation	\$20,000	\$20,000	\$0	
P.	Transportation Information Assembly and Public Access Project	\$25,000	\$25,000	\$0	
Q.	Synchro/HCS Training	\$35,000	\$5,000	\$30,000	
R.	ITS Strategic Plan Update	\$10,000	\$10,000	\$0	
S.	Syracuse Metropolitan Area Regional Transit Study Ph. 1	\$124,232	\$20,000		Total Multi Year Cost Estimated at over \$300,000
T.	Town of Lysander Comprehensive Plan Update Assistance	\$40,000	\$40,000		Assumes Modeling will be done by SMTC staff
U.	Church Street Realignment	\$40,000	\$40,000	\$0	
V.	Erie Boulevard East Pedestrian Accommodation Corridor Study	\$65,000	\$65,000		Total Multi Year Cost Estimated at approximatly \$150,000
W.	Bicycle & Pedestrian Safety Outreach	\$30,000	\$10,000	\$20,000	
X.	Title VI & LEP Plan for SMTC MPA	\$12,000	\$12,000	\$0	
Y.	Transportation Infrastructure Financing Research	\$12,000	\$12,000	\$0	
Z.	Roundabout Feasibility Analysis	\$42,000	\$7,000	\$35,000	
AA.	Complete Streets Technical Analysis	\$25,000	\$25,000	\$0	
BB.	Bridge Decommissioning Study	\$25,000	\$25,000	\$0	
	Total Long-Range Transportation Planning	\$888,643	\$664,000	\$224,643	
4.	Transportation Improvement Program (TIP) (44.25.00)	425 ***	605.600	***	
A.	TIP Development & Maintenance  Total Transportation Improvement Program	\$25,000	\$25,000	\$0	
=	Total Transportation Improvement Program Other Activities (A4.27.00)	\$25,000	\$25,000	\$0	
5. A.	Other Activities (44.27.00)  Miscellaneous Activities and Special Technical Assistance	\$25,641	\$25,641	\$0	
A.	Total Other Activities	\$25,641	\$25,641	\$0 \$0	
	Grand Total Traditional Funding	\$1,314,284	\$25,641	\$332,643	
	Grand Total Traditional Funding	\$1,314,284	\$981,641	\$332,643	

SPR Expenses for I-81 EIS/NEPA Modeling	\$196,944
Total SMTC Program Cost	\$1,511,228

#### TABLE 1

#### 2014 - 2015 SUMMARY BUDGET

		TASK BU	IDGET						
	TASK				FUNDING S	OURCE			
	Catanana	FUNA DI	FT4	FTA	Total Fadarel	Total Non-	Ctata	11	Tatal
1D.	Category Program Administration and Support (44.21.00)	FHWA - PL	FTA	%	Total Federal	Federal	State	Local	Total
Α.	General Administration	\$172,500	\$57,500	25%	\$230,000	\$57,500	\$43,125	\$14,375	\$287,500
В.	Public Participation	\$15,000	\$5,000	25%	\$20,000	\$5,000	\$3,750	\$1,250	\$25,000
C.	Federal Transportation Legislation Examination and Evaluation	\$2,500	\$2,500	50%	\$5,000	\$1,250	\$938	\$313	\$6,250
D.	UPWP Previous Year Closeouts	\$7,000	\$0	0%	\$7,000	\$1,750	\$1,313	\$438	\$8,750
E.	UPWP Maintenance and Development	\$7,500	\$2,500	25%	\$10,000	\$2,500	\$1,875	\$625	\$12,500
	Total Program Administration and Support	\$204,500	\$67,500	25%	\$272,000	\$68,000	\$51,000	\$17,000	\$340,000
2.	Short-Range Transportation Planning (44.24.00)								
A.	Census Data Compilation and/or Analysis	\$7,500	\$2,500	25%	\$10,000	\$2,500	\$1,875	\$625	\$12,500
B.	Data Collection, Compilation and/or Analysis	\$38,000	\$0	0%	\$38,000	\$9,500	\$7,125	\$2,375	\$47,500
C.	Functional Classification System Review	\$10,000	\$0	0%	\$10,000	\$2,500	\$1,875	\$625	\$12,500
D.	Geographic Information Systems - SMTC	\$18,750	\$6,250	25%	\$25,000	\$6,250	\$4,688	\$1,563	\$31,250
E.	Geographic Information Systems - Member Agency Assistance	\$15,000	\$5,000	25%	\$20,000	\$5,000	\$3,750	\$1,250	\$25,000
	Total Short-Range Transportation Planning	\$89,250	\$13,750	13%	\$103,000	\$25,750	\$19,313	\$6,438	\$128,750
3. A.	Long Range Transportation Planning (44.23.02) Air Quality, Conformity and Energy	\$2.750	\$4.050	250/	år.000	64.050	6000	6040	to ore
В.	Bicycle/Pedestrian Planning	\$3,750	\$1,250 \$0	25%	\$5,000	\$1,250	\$938	\$313	\$6,250
C.	Bridge and Pavement Condition Management System (BPCMS)	\$32,000 \$8,000	\$0 \$2,000	20%	\$32,000 \$10,000	\$8,000 \$2,500	\$6,000 \$1,875	\$2,000	\$40,000 \$12,500
D.	I-81 NEPA Involvement	\$8,000	\$2,000		\$10,000	\$2,500	\$1,875 \$3,750	\$625 \$1,250	\$12,500 \$25,000
E.	I-81 Travel Demand Modeling Project	\$40,000	\$4,000	0%	\$20,000	\$5,000	\$3,750	\$1,250	\$25,000
F.	MPO Area Regional Planning Initiatives	\$20,000	\$0	0%	\$20,000	\$5,000	\$3,750	\$1,250	\$25,000
G.	Long-Range Transportation Plan	\$60,000	\$0	0%	\$60,000	\$15,000	\$11,250	\$3,750	\$75,000
Н.	Rail, Truck and Transit Planning	\$24,000	\$6,000	20%	\$30,000	\$7,500	\$5,625	\$1,875	\$37,500
I.	Traffic Safety	\$4,800	\$1,200	20%	\$6,000	\$1,500	\$1,125	\$375	\$7,500
J.	Travel Demand Modeling	\$44,329	\$11,082	20%	\$55,411	\$13,853	\$10,390	\$3,463	\$69,264
K.	Erie Canalway Trail	\$12,000	\$3,000	20%	\$15,000	\$3,750	\$2,813	\$938	\$18,750
L.	Onondaga County Sustainable Streets Initiative	\$40,000	\$0	0%	\$40,000	\$10,000	\$7,500	\$2,500	\$50,000
M.	City of Syracuse Wayfinding Study - Phase 2	\$8,000	\$2,000	20%	\$10,000	\$2,500	\$1,875	\$625	\$12,500
N.	Butternut Street Corridor Study	\$32,000	\$8,000	20%	\$40,000	\$10,000	\$7,500	\$2,500	\$50,000
0.	Town of Geddes Bike/Ped Access Evaluation	\$16,000	\$4,000	20%	\$20,000	\$5,000	\$3,750	\$1,250	\$25,000
P.	Transportation Information Assembly and Public Access Project	\$20,000	\$5,000	20%	\$25,000	\$6,250	\$4,688	\$1,563	\$31,250
Q.	Synchro/HCS Training	\$35,000	\$0	0%	\$35,000	\$8,750	\$6,563	\$2,188	\$43,750
R.	ITS Strategic Plan Update	\$8,000	\$2,000	20%	\$10,000	\$2,500	\$1,875	\$625	\$12,500
S.	Syracuse Metropolitan Area Regional Transit Study Ph. 1	\$90,000	\$34,232	28%	\$124,232	\$31,058	\$23,294	\$7,765	\$155,290
T.	Town of Lysander Comprehensive Plan Update Assistance	\$32,000	\$8,000	20%	\$40,000	\$10,000	\$7,500	\$2,500	\$50,000
U.	Church Street Realignment	\$32,000	\$8,000	20%	\$40,000	\$10,000	\$7,500	\$2,500	\$50,000
V.	Erie Boulevard East Pedestrian Accommodation Corridor Study	\$52,000	\$13,000	20%	\$65,000	\$16,250	\$12,188	\$4,063	\$81,250
W.	Bicycle & Pedestrian Safety Outreach	\$27,000	\$3,000	10%	\$30,000	\$7,500	\$5,625	\$1,875	\$37,500
X.	Title VI & LEP Plan for SMTC MPA	\$10,800	\$1,200		\$12,000	\$3,000	\$2,250	\$750	\$15,000
Υ.	Transportation Infrastructure Financing Research	\$10,800	\$1,200		\$12,000	\$3,000	\$2,250	\$750	\$15,000
Z.	Roundabout Feasibility Analysis	\$42,000	\$0		\$42,000	\$10,500	\$7,875	\$2,625	\$52,500
AA.	Complete Streets Technical Analysis	\$22,500	\$2,500		\$25,000	\$6,250	\$4,688	\$1,563	\$31,250
BB.	Bridge Decommissioning Study	\$22,500	\$2,500		\$25,000	\$6,250	\$4,688	\$1,563	\$31,250
	Total Long-Range Transportation Planning	\$765,479	\$123,164		\$888,643	\$222,161	\$166,621	\$55,540	\$1,110,803
4.	Transportation Improvement Program (TIP) (44.25.00)								
A.	TIP Development & Maintenance	\$20,000	\$5,000	20%	\$25,000	\$6,250	\$4,688	\$1,563	\$31,250
	Total Transportation Improvement Program	\$20,000	\$5,000	20%	\$25,000	\$6,250	\$4,688	\$1,563	\$31,250
5.	Other Activities (44.27.00)								
A.	Miscellaneous Activities and Special Technical Assistance	\$20,033	\$5,608	22%	\$25,641	\$6,410	\$4,808	\$1,603	\$32,051
	Total Other Activities	\$20,033	\$5,608	22%	\$25,641	\$6,410	\$4,808	\$1,603	\$32,051
	Grand Total FHWA PL & FTA MPP Funds	\$1,099,262	\$215,022	16%	\$1,314,284	\$328,571	\$246,428	\$82,143	\$1,642,855
	Grand Total - All Fund Sources				\$1,314,284				\$1,642,855

#### TABLE 2 2014 - 2015 SUMMARY BUDGET FEDERAL PROGRAM ONLY

			T	ASK BUDG	SET						
	TASK		FUNDI	NG SOUR	CE			RESPONSIBILITY			
ID	Task	FHWA - PL	FTA	State	Local	Total	Staff	CNY RPDB	State*	Local	Total
44.21.00	Program Administration and Support	\$204,500	\$67,500	\$51,000	\$17,000	\$340,000	\$192,000	\$80,000	\$51,000	\$17,000	\$340,000
44.24.00	Short-Range Transportation Planning	\$89,250	\$13,750	\$19,313	\$6,438	\$128,750	\$103,000	\$0	\$19,313	\$6,438	\$128,750
44.23.02	Long-Range Transportation Planning	\$765,479	\$123,164	\$166,621	\$55,540	\$1,110,804	\$888,643	\$0	\$166,621	\$55,540	\$1,110,804
44.25.00	Transportation Improvement Program	\$20,000	\$5,000	\$4,688	\$1,563	\$31,250	\$25,000	\$0	\$4,688	\$1,563	\$31,250
44.27.00	Other Activities	\$20,033	\$5,608	\$4,808	\$1,603	\$32,051	\$25,641	\$0	\$4,808	\$1,603	\$32,051
	Total	\$1,099,262	\$215,022	\$246,428	\$82,143	\$1,642,855	\$1,234,284	\$80,000	\$246,428	\$82,143	\$1,642,855
	<u> </u>		1,284	\$328,	571	\$1,642,855	\$1,314	,284	\$328	,571	\$1,642,855

		AUDIT BUDGET				
ID	Category	Staff	CNY RPDB	State	Local	Total
44.20.01	Salaries	\$599,319		\$18,505		\$617,824
44.20.02	Fringe	\$224,559		\$5,685		\$230,244
44.20.03	Travel	\$14,000				\$14,000
44.20.04	Equipment	\$18,200				\$18,200
44.20.05	Supplies	\$12,000				\$12,000
44.20.06	Contractual	\$270,743	\$80,000		\$82,143	\$432,886
44.20.07	Other	\$20,562				\$20,562
44.20.08	Indirect	\$74,900		\$16,127		\$91,027
XX.XX.XX	Toll Credits*			\$206,112		\$206,112
	Total	\$1,234,284	\$80,000	\$246,429	\$82,143	\$1,642,855
		\$1,314,284		\$328,	572	\$1,642,855
		\$1,31	4,284			\$1,642,855

<sup>\*</sup> The NYSDOT non-federal share is provided via Toll Credits for FHWA PL costs and as an In-Kind Service for FTA MPP costs.

#### TABLE 3 2014 - 2015 SUMMARY BUDGET FHWA - PL BUDGET

	TASK BUDGET										
ID Task Total FHWA - PL Staff CNY RPDB State* Loc											
44.21.00	Program Administration and Support	\$255,625	\$204,500	\$144,353	\$60,147	\$38,344	\$12,781				
44.24.00	Short-Range Transportation Planning	\$111,563	\$89,250	\$89,250		\$16,734	\$5,578				
44.23.02	Long-Range Transportation Planning	\$956,849	\$765,479	\$765,479		\$143,527	\$47,842				
44.25.00	Transportation Improvement Program	\$25,000	\$20,000	\$20,000		\$3,750	\$1,250				
44.27.00	Other Activities	\$25,041	\$20,033	\$20,033		\$3,756	\$1,252				
	Total	\$1,374,078	\$1,099,262	\$1,039,115	\$60,147	\$206,112	\$68,704				

\$1,374,078	\$1,039,115	\$60,147	\$206,112	\$68,704
		\$1,374	,078	

		AUDII BUDGEI				
ID	Category	Total	Staff	CNY RPDB	State	Local
44.20.01	Salaries	\$504,553	\$504,553			
44.20.02	Fringe	\$189,051	\$189,051			
44.20.03	Travel	\$11,786	\$11,786			
44.20.04	Equipment	\$15,322	\$15,322			
44.20.05	Supplies	\$10,103	\$10,103			
44.20.06	Contractual	\$356,783	\$227,932	\$60,147		\$68,704
44.20.07	Other	\$17,311	\$17,311			
44.20.08	Indirect	\$63,057	\$63,057			
XX.XX.XX	Toll Credits *	\$206,112			\$206,112	
	Total	\$1,374,078	\$1,039,115	\$60,147	\$206,112	\$68,704

	\$1,374,078	\$1,039,115	\$60,147	\$206,112	\$68,704
* NYSDOT provides it's share of the non-federal match via Toll Co	redits		\$1,374,0	78	

# TABLE 4 2014 - 2015 SUMMARY BUDGET FTA BUDGET

	TASK BUDGET										
ID	Task	Total	FTA	Staff	CNY RPDB	State*	Local				
10	Idan	IOtal	FIA	Stair	CNIKEDB	State	Local				
44.21.00	Program Administration and Support	\$84,375	\$67,500	\$47,647	\$19,853	\$12,656	\$4,219				
44.24.00	Short-Range Transportation Planning	\$17,188	\$13,750	\$13,750		\$2,578	\$859				
44.23.02	Long-Range Transportation Planning	\$153,955	\$123,164	\$123,164		\$23,093	\$7,698				
44.25.00	Transportation Improvement Program	\$6,250	\$5,000	\$5,000		\$938	\$313				
44.27.00	Other Activities	\$7,010	\$5,608	\$5,608		\$1,052	\$351				
	Total	\$268,778	\$215,022	\$195,169	\$19,853	\$40,317	\$13,439				

\$268,778	\$215,022	\$195,169	\$19,853	\$40,317	\$13,439
			\$268	3,778	

	,	AUDIT BUDGE	т			
ID	Category	Total	Staff	CNY RPDB	State	Local
44.20.01	Salaries	\$113,272	\$94,766		\$18,505	
44.20.02	Fringe	\$41,193	\$35,508		\$5,685	
44.20.03	Travel	\$2,214	\$2,214			
44.20.04	Equipment	\$2,878	\$2,878			
44.20.05	Supplies	\$1,897	\$1,897			
44.20.06	Contractual	\$76,103	\$42,811	\$19,853		\$13,439
44.20.07	Other	\$3,251	\$3,251			
44.20.08	Indirect	\$27,970	\$11,843		\$16,127	
XX.XX.XX	Toll Credits	\$0				
	Total	\$268,778	\$195,169	\$19,853	\$40,317	\$13,439

	\$268,778	\$195,169	\$19,853	\$40,317	\$13,439	
-		\$268,778				

TABLE 5
2014 - 2015 SUMMARY BUDGET
TOTAL AUDITABLE BUDGET

AUDIT BUDGET							
CNY							
ID	Category	Total	Staff	RPDB	State*	Local	
44.20.01	Salaries	\$617,824	\$599,319		\$18,505		
44.20.02	Fringe	\$230,244	\$224,559		\$5,685		
44.20.03	Travel	\$14,000	\$14,000				
44.20.04	Equipment	\$18,200	\$18,200				
44.20.05	Supplies	\$12,000	\$12,000				
44.20.06	Contractual	\$432,886	\$270,743	\$80,000		\$82,143	
44.20.07	Other	\$20,562	\$20,562				
44.20.08	Indirect	\$91,027	\$74,900		\$16,127		
XX.XX.XX	Toll Credits	\$206,112			\$206,112		
	Total	\$1,642,855	\$1,234,284	\$80,000	\$246,429	\$82,143	

\$1,642,855	\$1,234,284	\$80,000	\$246,429	\$82,143	
	\$1,642,855				

<sup>\*</sup> The NYSDOT non-federal share is provided via Toll Credits for FHWA PL costs and as an In-Kind Service for FTA MPP costs.

TABLE 6
2014 - 2015 State Planning and Research Funding

	TASK BUDGET					
TASK		FUNDING SOURCE			RESPONSIBILITY	
ID	Task	NYSDOT - SPR	FHWA - SPR	Total	Staff	Total
44.21.00	Program Administration and Support	\$0	\$0	\$0	\$0	\$0
44.24.00	Short-Range Transportation Planning	\$0	\$0	\$0	\$0	\$0
44.23.02	Long-Range Transportation Planning	\$39,389	\$157,555	\$196,944	\$196,944	\$196,944
44.25.00	Transportation Improvement Program	\$0	\$0	\$0	\$0	\$0
44.27.00	Other Activities	\$0	\$0	\$0	\$0	\$0
	Total	\$39,389	\$157,555	\$196,944	\$196,944	\$196,944
		\$196,	944	\$196,944	\$196,944	\$196,944

* Note: SPR Budget is for a total multi-year SPR project not broken down by y	/ear
AUDIT BUDGET	

	AUDIT BUDGET						
ID	Category	Staff	CNY RPDB	Total			
44.20.01	Salaries	\$0	\$0	\$0			
44.20.02	Fringe	\$0	\$0	\$0			
44.20.03	Travel	\$0	\$0	\$0			
44.20.04	Equipment	\$0	\$0	\$0			
44.20.05	Supplies	\$0	\$0	\$0			
44.20.06	Contractual	\$196,944	\$0	\$196,944			
44.20.07	Other	\$0	\$0	\$0			
44.20.08	Indirect	\$0	\$0	\$0			
	Total	\$196,944	\$0	\$196,944			
		\$196,	944	\$196,944			

\$196,944