6/6/13

Date

#### RESOLUTION

#### SYRACUSE METROPOLITAN TRANSPORTATION COUNCIL **EXECUTIVE COMMITTEE**

June 6, 2013

- WHEREAS, In order to promote a coordinated, continuous and comprehensive transportation planning process in the Syracuse Metropolitan Area, which is comprised of Onondaga County and portions of Madison and Oswego counties, it has been found necessary to develop an annual Unified Planning Work Program (UPWP); and
- WHEREAS. the Policy Committee continues its designation of the New York State Department of Transportation (NYSDOT) to be the grant applicant on behalf of the SMTC. The NYSDOT will apply for necessary regular program funding under the Federal Transit Administration (FTA) Section 5303 program, under the Federal Highway Administration (FHWA) "PL" transportation planning program and "SPR" program in amounts consistent with this approved UPWP.
- WHEREAS, per the release of final 2013-2014 allocations by both FHWA and FTA, it has been found necessary to adjust the previously approved budget of the 2013-2014 UPWP as per information contained in the attached pages; and
- specific modifications include 1) a reduction of \$1,853 from the FHWA budget and 2) an WHEREAS, increase of \$7,127 FTA funding.

NOW THEREFORE BE IT RESOLVED, that the Executive Committee as authorized by the by the Policy Committee to make funding revisions and refinements by amendment for up to 10 percent of the total Policy Committee approved UPWP budget adopts the 2013-2014 UPWP budget amendment and the submission thereof to the appropriate Federal and State agencies and directs the filing of appropriate applications to support the program; and

Done and ordered this 6<sup>th</sup> day of June 2013 by consensus of the SMTC Executive Committee.

Frank Koblish Frank Kobliski

Chair, Executive Committee

### 2013-2014 UPWP PROGRAM OUTLINE

### THIS TABLE IS FOR INFORMATIONAL PURPOSES ONLY. THE INDICATED BREAKDOWN OF ESTIMATED STAFF/CONTRACTUAL ASSIGNMENTS AND BUDGETS ARE SUBJECT TO MODIFICATION AS NEEDED.

		2013-2014					
		Project Total	Staff & Operating Expense Budget	Contractual Budget			
	Category Program Administration and Support (44.21.00)	Troject Total	Expense Duuget	Contractual Budget	Notes		
A.	General Administration	\$215,000	\$150,000	\$65,000			
-	Public Participation	\$20,000	\$20,000	\$0,000	Contractual for Host Agency Agreement		
	Federal Transportation Legislation Examination and Evaluation	\$5,000	\$5,000	<u> </u>	For legislative compliance		
D.	UPWP Previous Year Closeouts	\$7,000	\$7,000	\$0	For registative compliance		
	UPWP Maintenance and Development	\$7,500	\$7,500	\$0			
23.	Total Program Administration & Support	\$254,500	\$189,500	\$65,000			
2.	Short-Range Transportation Planning (44.24.00)	Ψ204,500	ψ105,500	ψ023000			
	Census Data Compilation and/or Analysis	\$5,000	\$5,000	\$0			
		\$35,000		\$25,000			
	Data Collection, Compilation and/or Analysis	·	\$10,000				
C.	Functional Classification System Review	\$5,000	\$5,000	\$0			
D.	Geographic Information Systems - SMTC	\$25,000	\$25,000	\$0			
E.	Geographic Information Systems - Member Agency Assistance	\$25,000	\$25,000	\$0	Purpose is to provide GIS services to Member Agencies related to regional planning		
	Total Short-Range Transportation Planning	\$95,000	\$70,000	\$25,000			
3.	Long-Range Transportation Planning (44.23.02)						
A.	Air Quality, Conformity and Energy	\$7,500	\$7,500	\$0			
B.	Air/Water Planning	\$5,000	\$5,000	\$0			
C.	Bicycle/Pedestrian Planning	\$20,000	\$20,000				
D.	Bridge and Pavement Condition Management System (BPCMS)	\$10,000	\$10,000	\$0			
E.	OCDOT Signal Optimization	\$47,921	\$5,000	\$42,921			
F	I-81 Public Participation Project	\$75,000	\$65,000	\$10,000			
G.	I-81 Travel Demand Modeling Project	\$40,000	\$35,000		Plus consultant expenses incured under SPR (see associated table) SPR Total Multi Year is \$450,000		
H.	MPO Area Regional Planning Initiatives	\$25,000	\$25,000	\$0			
I.	Long-Range Transportation Plan	\$45,000	\$45,000				
J.	Rail, Truck and Transit Planning	\$35,000	\$35,000	\$0			
K.	Traffic Safety	\$5,000	\$5,000	\$0			
L.	Travel Demand Modeling	\$50,000	\$25,000	\$25,000	Contractual for Modeling Assistance as necessary for staff assistance		
M.	CNYRTA Transit Initiative	\$15,000	\$15,000	\$0			
N.	Bicycle Corridor Study	\$35,000	\$35,000	\$0			
O.	Erie Canalway Trail	\$45,000	\$45,000				
P.	Onondaga County Sustainable Streets Initiative	\$45,000	\$45,000				
Q.	Downtown Syracuse Two Way Feasibility Technical Analysis	\$95,000	\$15,000	\$80,000			
R.	City of Syracuse Wayfinding Study - Phase 1	\$10,000	\$10,000				
S.	City of Syracuse Wayfinding Study - Phase 2	\$45,000	\$45,000				
T.	South Salina Street Complete Street Plan	\$45,000	\$45,000				
U.	Town of Geddes Bike/Ped Access Evaluation	\$35,000	\$35,000				
V.	Transportation Information Assembly and public access project	\$30,000	\$30,000				
-	Synchro/HCS Training	\$35,000	\$5,000	\$30,000			
X.	ITS Strategic Plan Update	\$10,000	\$10,000				
	Total Long-Range Transportation Planning	\$810,421	\$617,500	\$192,921			
	Transportation Improvement Program (TIP) (44.25.00)						
A.	TIP Development & Maintenance	\$30,000	\$30,000	\$0			
	Total Transportation Improvement Program	\$30,000	\$30,000	\$0			
	Other Activities (44.27.00)						
A.	Miscellaneous Activities and Special Technical Assistance	\$31,184	\$31,184	\$0			
	Total Other Activities	\$31,184	\$31,184	\$0			
	Grand Total Traditional Funding	\$1,221,105	\$938,184	\$282,921			

SPR Expenses for I-81	\$171,749
Total SMTC Program Cost	\$1,392,854

Please note: Where contractual dollars are indicated no FTA monies are involved in contracts

#### TABLE 1

#### 2013 - 2014 SUMMARY BUDGET

		TASK BU	IDGET						
	TASK				FUNDING S	OURCE			
ID	Category	FHWA - PL	FTA	FTA %	Total Federal	Total Non- Federal	State	Local	Total
1.	Program Administration and Support (44.21.00)								
Α.	General Administration	\$161,250	\$53,750	25%	\$215,000	\$53,750	\$40,313	\$13,438	\$268,750
В.	Public Participation	\$15,000	\$5,000	25%	\$20,000	\$5,000	\$3,750	\$1,250	\$25,000
C.	Federal Transportation Legislation Examination and Evaluation	\$2,500	\$2,500	50%	\$5,000	\$1,250	\$938	\$313	\$6,250
D.	UPWP Previous Year Closeouts	\$7,000	\$0	0%	\$7,000	\$1,750	\$1,313	\$438	\$8,750
E.	UPWP Maintenance and Development	\$5,625	\$1,875	25%	\$7,500	\$1,875	\$1,406	\$469	\$9,375
	Total Program Administration and Support	\$191,375	\$63,125	25%	\$254,500	\$63,625	\$47,719	\$15,906	\$318,125
2.	Short-Range Transportation Planning (44.24.00)								
A.	Census Data Compilation and/or Analysis	\$3,750	\$1,250	25%	\$5,000	\$1,250	\$938	\$313	\$6,250
В.	Data Collection, Compilation and/or Analysis	\$35,000	\$0	0%	\$35,000	\$8,750	\$6,563	\$2,188	\$43,750
C.	Functional Classification System Review	\$5,000	\$0	0%	\$5,000	\$1,250	\$938	\$313	\$6,250
D.	Geographic Information Systems - SMTC	\$18,750	\$6,250	25%	\$25,000	\$6,250	\$4,688	\$1,563	\$31,250
E.	Geographic Information Systems - Member Agency Assistance	\$18,750	\$6,250	25%	\$25,000	\$6,250	\$4,688	\$1,563	\$31,250
	Total Short-Range Transportation Planning	\$81,250	\$13,750	14%	\$95,000	\$23,750	\$17,813	\$5,938	\$118,750
3.	Long Range Transportation Planning (44.23.02)								
A.	Air Quality, Conformity and Energy	\$5,625	\$1,875	25%	\$7,500	\$1,875	\$1,406	\$469	\$9,375
В.	Air/Water Planning	\$5,000	\$0	0%	\$5,000	\$1,250	\$938	\$313	\$6,250
C.	Bicycle/Pedestrian Planning	\$16,000	\$4,000	20%	\$20,000	\$5,000	\$3,750	\$1,250	\$25,000
D.	Bridge and Pavement Condition Management System (BPCMS)	\$8,000	\$2,000	20%	\$10,000	\$2,500	\$1,875	\$625	\$12,500
E.	OCDOT Signal Optimization	\$47,921	\$0	0%	\$47,921	\$11,980	\$8,985	\$2,995	\$59,901
F.	I-81 Public Participation Project	\$75,000	\$0	0%	\$75,000	\$18,750	\$14,063	\$4,688	\$93,750
G.	I-81 Travel Demand Modeling Project	\$40,000	\$0	0%	\$40,000	\$10,000	\$7,500	\$2,500	\$50,000
Н.	MPO Area Regional Planning Initiatives	\$18,750	\$6,250	25%	\$25,000	\$6,250	\$4,688	\$1,563	\$31,250
1	Long-Range Transportation Plan	\$33,750	\$11,250	25%	\$45,000	\$11,250	\$8,438	\$2,813	\$56,250
ï	Rail, Truck and Transit Planning	\$26,250	\$8,750	25%	\$35,000	\$8,750	\$6,563	\$2,188	\$43,750
K.	Traffic Safety	\$3,750	\$1,250	25%	\$5,000	\$1,250	\$938	\$313	\$6,250
1	Travel Demand Modeling	\$50,000	\$0	0%		\$12,500	\$9,375		
М.	CNYRTA Transit Initiative	\$11,250	\$3,750	25%	\$50,000 \$15,000	\$12,500	\$2,813	\$3,125 \$938	\$62,500 \$18,750
N.	Bicycle Corridor Study	\$26,250	\$8,750	25%	\$15,000	\$8,750	\$6,563	\$2,188	\$43,750
O.	Erie Canalway Trail	\$33,750	\$11,250	25%	\$35,000	\$11,250	\$8,438	\$2,100	\$43,750 \$56,250
О. Р.	Onondaga County Sustainable Streets Initiative								
Q.	Downtown Syracuse Two Way Feasibility Technical Analysis	\$33,750 \$95,000	\$11,250 \$0	25% 0%	\$45,000	\$11,250	\$8,438	\$2,813	\$56,250
	City of Syracuse Wayfinding Study - Phase 1				\$95,000	\$23,750	\$17,813	\$5,938	\$118,750
R.		\$7,500	\$2,500	25%	\$10,000	\$2,500	\$1,875	\$625	\$12,500
S.	City of Syracuse Wayfinding Study - Phase 2	\$33,750	\$11,250	25%	\$45,000	\$11,250	\$8,438	\$2,813	\$56,250
T.	South Salina Street Complete Street Plan	\$33,750	\$11,250	25%	\$45,000	\$11,250	\$8,438	\$2,813	\$56,250
U.	Town of Geddes Bike/Ped Access Evaluation	\$26,250	\$8,750	25%	\$35,000	\$8,750	\$6,563	\$2,188	\$43,750
V.	Transportation Information Assembly and public access project	Ψ20,230	ψ0,730	25%	\$35,000	\$6,750	\$6,563	\$2,100	\$43,750
	, , , , , ,	\$23,827	\$6,173	21%	\$30,000	\$7,500	\$5,625	\$1,875	\$37,500
W.	Synchro/HCS Training	\$35,000	\$0	0%	\$35,000	\$8,750	\$6,563	\$2,188	\$43,750
Х.	ITS Strategic Plan Update	\$7,500	\$2,500	25%	\$10,000	\$2,500	\$1,875	\$625	\$12,500
	Total Long-Range Transportation Planning	\$697,623	\$112,798	14%	\$810,421	\$202,605	\$151,954	\$50,651	\$1,013,025
4.	Transportation Improvement Program (TIP) (44.25.00)								
A.	TIP Development & Maintenance	\$19,809	\$10,191	34%	\$30,000	\$7,500	\$5,625	\$1,875	\$37,500
	Total Transportation Improvement Program	\$19,809	\$10,191	34%	\$30,000	\$7,500	\$5,625	\$1,875	\$37,500
5.	Other Activities (44.27.00)								
A.	Miscellaneous Activities and Special Technical Assistance	\$20,258	\$10,926	35%	\$31,184	\$7,796	\$5,847	\$1,949	\$38,980
	Total Other Activities	\$20,258	\$10,926	35%	\$31,184	\$7,796	\$5,847	\$1,949	\$38,980
	Grand Total FHWA PL & FTA MPP Funds	\$1,010,315	\$210,790		\$1,221,105	\$305,276	\$228,957	\$76,319	\$1,526,381
	Grand Total - All Fund Sources				\$1,221,105				\$1,526,381

### TABLE 2 2013 - 2014 SUMMARY BUDGET FEDERAL PROGRAM ONLY

	TASK BUDGET										
	TASK		FUND	ING SOL	JRCE			RESPONSIBILITY			
ID	Task	FHWA - PL	FTA	State	Local	Total	Staff	CNY RPDB	State	Local	Total
44.21.00	Program Administration and Support	\$191,375	\$63,125	\$47,719	\$15,906	\$318,125	\$189,500	\$65,000	\$47,719	\$15,906	\$318,125
44.24.00	Short-Range Transportation Planning	\$81,250	\$13,750	\$17,813	\$5,938	\$118,750	\$95,000	\$0	\$17,813	\$5,938	\$118,750
44.23.02	Long-Range Transportation Planning	\$697,623	\$112,798	\$151,954	\$50,651	\$1,013,026	\$810,421	\$0	\$151,954	\$50,651	\$1,013,026
44.25.00	Transportation Improvement Program	\$19,809	\$10,191	\$5,625	\$1,875	\$37,500	\$30,000	\$0	\$5,625	\$1,875	\$37,500
44.27.00	Other Activities	\$20,258	\$10,926	\$5,847	\$1,949	\$38,980	\$31,184	\$0	\$5,847	\$1,949	\$38,980
	Total	\$1,010,315	\$210,790	\$228,957	\$76,319	\$1,526,381	\$1,156,105	\$65,000	\$228,957	\$76,319	\$1,526,381
\$1,221,105		,105	\$305	,276	\$1,526,381	\$1,221	,105	\$305	,276	\$1,526,381	

	AUL	OIT BUDGET				
ID	Category	Staff	CNY RPDB	State	Local	Total
44.20.01	Salaries	\$546,198		\$105,091		\$651,289
44.20.02	Fringe	\$216,925		\$32,283		\$249,208
44.20.03	Travel	\$18,000				\$18,000
44.20.04	Equipment	\$24,000				\$24,000
44.20.05	Supplies	\$12,000				\$12,000
44.20.06	Contractual	\$236,221	\$65,000		\$76,319	\$377,540
44.20.07	Other	\$26,561				\$26,561
44.20.08	Indirect	\$76,200		\$91,583		\$167,783
	Total	\$1,156,105	\$65,000	\$228,957	\$76,319	\$1,526,381
		\$1,221,105		\$305,276		\$1,526,381
		\$1,221	,105			\$1,526,381

## TABLE 3 2013 - 2014 SUMMARY BUDGET FHWA - PL BUDGET

	TASK BUDGET										
ID	Task	Total	FHWA - PL	Staff	CNY RPDB	State	Local				
44.21.00	Program Administration and Support	\$239,219	\$191,375	\$142,497	\$48,878	\$35,883	\$11,961				
44.24.00	Short-Range Transportation Planning	\$101,563	\$81,250	\$81,250		\$15,234	\$5,078				
44.23.02	Long-Range Transportation Planning	\$872,029	\$697,623	\$697,623		\$130,804	\$43,601				
44.25.00	Transportation Improvement Program	\$24,761	\$19,809	\$19,809		\$3,714	\$1,238				
44.27.00	Other Activities	\$25,323	\$20,258	\$20,258		\$3,798	\$1,266				
	Total	\$1,262,894	\$1,010,315	\$961,437	\$48,878	\$189,434	\$63,145				

\$1,262,894	\$961,437	\$48,878	\$189,434	\$63,145
		\$1,262	894	

	AUDIT BUDGET										
ID	Category	Total	Staff	CNY RPDB	State	Local					
44.20.01	Salaries	\$541,178	\$454,228		\$86,950						
44.20.02	Fringe	\$207,108	\$180,398		\$26,710						
44.20.03	Travel	\$14,969	\$14,969								
44.20.04	Equipment	\$19,959	\$19,959								
44.20.05	Supplies	\$9,979	\$9,979								
44.20.06	Contractual	\$308,468	\$196,446	\$48,878		\$63,145					
44.20.07	Other	\$22,089	\$22,089								
44.20.08	Indirect	\$139,143	\$63,369		\$75,774						
	Total	\$1,262,894	\$961,437	\$48,878	\$189,434	\$63,145					

	\$1,262,894	\$961,437	\$48,878	\$189,434	\$63,145
٠			\$1,262,8	94	

# TABLE 4 2013 - 2014 SUMMARY BUDGET FTA BUDGET

	TASK BUDGET										
ID	Task	Total	FTA	Staff	CNY RPDB	State	Local				
44.21.00	Program Administration and Support	\$78,906	\$63,125	\$47,003	\$16,122	\$11,836	\$3,945				
44.24.00	Short-Range Transportation Planning	\$17,188	\$13,750	\$13,750		\$2,578	\$859				
44.23.02	Long-Range Transportation Planning	\$140,998	\$112,798	\$112,798		\$21,150	\$7,050				
44.25.00	Transportation Improvement Program	\$12,739	\$10,191	\$10,191		\$1,911	\$637				
44.27.00	Other Activities	\$13,658	\$10,926	\$10,926		\$2,049	\$683				
	Total	\$263,488	\$210,790	\$194,668	\$16,122	\$39,523	\$13,174				

\$263,488	\$210,790	\$194,668	\$16,122	\$39,523	\$13,174				
		\$263,488							

	AUDIT BUDGET										
ID	Category	Total	Staff	CNY RPDB	State	Local					
44.20.01	Salaries	\$110,111	\$91,970		\$18,141						
44.20.02	Fringe	\$42,099	\$36,526		\$5,573						
44.20.03	Travel	\$3,031	\$3,031								
44.20.04	Equipment	\$4,041	\$4,041								
44.20.05	Supplies	\$2,021	\$2,021								
44.20.06	Contractual	\$69,072	\$39,775	\$16,122		\$13,174					
44.20.07	Other	\$4,472	\$4,472								
44.20.08	Indirect	\$28,640	\$12,831		\$15,809						
	Total	\$263,488	\$194,668	\$16,122	\$39,523	\$13,174					

	\$263,488	\$194,668	\$16,122	\$39,523	\$13,174	
•		\$263,488				

# TABLE 5 2013 - 2014 SUMMARY BUDGET TOTAL FEDERAL BUDGETS

TASK BUDGET							
ID	Task	Total Federal	Total				
44.21.00	Program Administration and Support	\$254,500	\$318,125				
44.24.00	Short-Range Transportation Planning	\$95,000	\$118,750				
44.23.02	Long-Range Transportation Planning	\$810,421	\$1,013,025				
44.25.00	Transportation Improvement Program	\$30,000	\$37,500				
44.27.00 Other Activities		\$31,184	\$38,980				
	Total	\$1,221,105	\$1,526,381				

AUDIT BUDGET							
ID	Category	Total Federal	Total				
44.20.01	Salaries	\$546,198	\$651,289				
44.20.02	Fringe	\$216,925	\$249,208				
44.20.03	Travel	\$18,000	\$18,000				
44.20.04	Equipment	\$24,000	\$24,000				
44.20.05	Supplies	\$12,000	\$12,000				
44.20.06	Contractual	\$301,221	\$377,540				
44.20.07	Other	\$26,561	\$26,561				
44.20.08	Indirect	\$76,200	\$167,783				
	Total	\$1,221,105	\$1,526,381				

\$1,221,105 \$1,526,381
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# TABLE 6 2013 - 2014 SUMMARY BUDGET TOTAL AUDITABLE BUDGET

AUDIT BUDGET								
ID	Category	Total	Staff	CNY RPDB	State	Local		
44.20.01	Salaries	\$651,289	\$546,198		\$105,091			
44.20.02	Fringe	\$249,208	\$216,925		\$32,283			
44.20.03	Travel	\$18,000	\$18,000					
44.20.04	Equipment	\$24,000	\$24,000					
44.20.05	Supplies	\$12,000	\$12,000					
44.20.06	Contractual	\$377,540	\$236,221	\$65,000		\$76,319		
44.20.07	Other	\$26,561	\$26,561					
44.20.08	Indirect	\$167,783	\$76,200		\$91,583			
	Total	\$1,526,381	\$1,156,105	\$65,000	\$228,957	\$76,319		

\$1,526,38	1 \$1,156,105	\$65,000	\$228,957	\$76,319		
		\$1,526,381				

TABLE 7
2013 - 2014 State Planning and Research Funding

TASK BUDGET							
	TASK	FUNDING SOURCE			RESPONSIBILITY		
ID	Task	NYSDOT - SPR	FHWA - SPR	Total	Staff	Total	
44.21.00	Program Administration and Support	\$0	\$0	\$0	\$0	\$0	
44.24.00	Short-Range Transportation Planning	\$0	\$0	\$0	\$0	\$0	
44.23.02	Long-Range Transportation Planning	\$90,000	\$81,749	\$171,749	\$171,749	\$171,749	
44.25.00	Transportation Improvement Program	\$0	\$0	\$0	\$0	\$0	
44.27.00	Other Activities	\$0	\$0	\$0	\$0	\$0	
	Total	\$90,000	\$81,749	\$171,749	\$171,749	\$171,749	
		\$171,	749	\$171,749	\$171,749	\$171,749	

\* Note: SPR Budget is for a total multi-year SPR project not broken down by year

	AUDIT BUDGET							
ID	Category	Staff	CNY RPDB	Total				
44.20.01	Salaries	\$0	\$0	\$0				
44.20.02	Fringe	\$0	\$0	\$0				
44.20.03	Travel	\$0	\$0	\$0				
44.20.04	Equipment	\$0	\$0	\$0				
44.20.05	Supplies	\$0	\$0	\$0				
44.20.06	Contractual	\$171,749	\$0	\$171,749				
44.20.07	Other	\$0	\$0	\$0				
44.20.08	Indirect	\$0	\$0	\$0				
	Total	\$171,749	\$0	\$171,749				
		\$171,	749	\$171,749				
		\$171,	749	\$171,749				