

SYRACUSE METROPOLITAN TRANSPORTATION COUNCIL

MINUTES of the MARCH 2, 2018 EXECUTIVE COMMITTEE MEETING

Voting Members

Mary Robison
David Bottar
Mark Frechette
Rick Lee
Marty Voss

Organization

City of Syracuse
CNY Regional Planning & Development Board
NYS Department of Transportation
CNY Regional Transportation Authority
Onondaga County Department of Transportation

Attending:

John Reichert

Organization

NYS Department of Transportation

SMTC Staff:

James D'Agostino, Mario Colone, and Patricia Wortley

BUSINESS MEETING

1. CALL TO ORDER

Chairperson Robison called the meeting to order at 12:09 p.m. in the Lower Level Conference Room of the Syracuse Metropolitan Transportation Council. The Chairperson stated there was an additional TIP Amendment for the City added to today's agenda.

2. APPROVAL OF MINUTES FROM FEBRUARY 1, 2018

The Chairperson inquired if there were any changes to the February 1, 2018 minutes. Hearing none, the Chairperson called for a motion.

Mr. Lee moved and Mr. Frechette seconded approval of the minutes. Motion carried.

3. COMMUNICATIONS AND REPORTS

A. Financial Statements – January 2018

Mr. D'Agostino stated that the financials were provided at the table. He noted we have very small consultant expenses at this time. He stated that there were no notable expenses worth pointing out. He expects the carryover amount to grow before the end of the year. He has programmed \$40,000 into next year's program.

B. UPWP Status Report

Mr. D'Agostino highlighted the following: A newsletter is being developed to announce the approved/adopted studies. We held a successful public meeting in Fayetteville earlier this week. Numerous concepts are going around Washington relative to federal funding. We are trying to comply with all the requirements of the FAST Act. The UPWP is being printed and will be distributed next week. The Data Collection RFP is on the agenda later today. We will be sending staff to Highway Data Workshop in April to learn new information. We are still waiting on NYSDOT for the bridge information to complete BPCMS. Following discussion, we will separate the pavement portion and will bring that to the next Planning and Policy Committee meetings. We wrapped up several projects and the documents are being distributed. We have started work on some smaller projects for the next program year. The Skaneateles study is out for public comment. Relative to the TIP, we held a CPC meeting this week.

4. OLD BUSINESS

None.

5. NEW BUSINESS

A. Data Collection Consultant Selection

Mr. D'Agostino stated that information has been provided relative to the consultant selection process for a new Data Collection consultant. He reviewed the information. The consultant selection committee met and is recommending Quality Counts LLC as the consultant. He reviewed the reason for the selection. The Chairperson gave an overview of the consultant firms that submitted. Mr. D'Agostino stated we checked references and we received positive responses.

Mr. Voss moved and Mr. Lee seconded approval of Quality Counts LLC as the new Traffic Count consultant. Motion carried.

B. TIP Amendment

Mr. D'Agostino stated that the City of Syracuse was in need of the following TIP Amendment as a result of this week's CPC meeting.

PIN 375526 University Hill Bike Network Implementation, Waverly, Comstock & Crouse Avenue, City of Syracuse, Onondaga Co.) Proposing to add STP-Urban funds to the Detailed Design, Construction and Inspection phases in FFY 17/18 in the total federal amount of \$680,000. The compensating offset is provided from the Construction Phase of PIN 375514 (Creekwalk Phase II, Jefferson to Colvin). The Chairperson stated that this amount has increased from what she requested at the CPC to include ADA items on corners.

Mr. Frechette inquired as to the rules for STP-Urban funding thresholds. Mr. Colone stated that the amounts the State requested fall within the Executive Committee threshold and will be on the April agenda.

Mr. Frechette moved and Mr. Lee seconded approval of the TIP Amendment. Motion carried.

6. PUBLIC COMMENT/ANNOUNCEMENTS

Mr. D'Agostino stated that his review will be at the April meeting.

7. ADJOURNMENT

With no further business to be addressed, the Chairperson adjourned the meeting at 12:22 p.m.